

Job title: Play Captain Group Leader, **MORNING SHIFT** 9:30-4:30, M-Thurs, 9:30-2pm, Fridays.
Reports to: A Fab Youth Philly Manager
Posted: March 31, 2024
Hourly rate: \$20
Position type: Part-time, seasonal, temporary through August 16, 2024
Location: Kensington

Every summer, in Philadelphia, there are up to 400 streets designated as [Playstreets](#) that are run by Philadelphia Parks & Recreation (PPR). Playstreets are closed to traffic and open to neighborhood children where they can play together and receive a free snack and meal. [Fab Youth Philly](#) (FYP) partners with PPR to provide children a more engaging and fun environment on Playstreets through our [Play Captain Initiative](#) (PCI).

This summer we are hiring a number of Group Leaders who will be responsible for leading a team of up to seven (7) teens called Play Captains.

PLEASE NOTE:

This is a part-time, temporary, seasonal, hourly position with a maximum of 35 hours per week. Interviews will take place in-person; paid training, and employment will be in-person following Covid-19 safety protocols.

- **All employees will be required be fully vaccinated against Covid-19 prior to their start date.**
- **All employees of FYP must complete the following background checks:** Criminal, Child Abuse, and Fingerprints. We are welcoming to people who are formerly incarcerated.

This position requires availability from June 24th through August 16th, 2024.

Salary will be \$20 hour

Applications are due by May 17, 2024

Requirements:

- Minimum of 2-years' experience supporting and providing supervision to teenagers (15-19 y/o);
- Willing to be trained in, and use 'real-time coaching' and positive youth development strategies;
- Willing and able to work outdoors in all kinds of summer weather (hot, rainy, humid, limited shade);
- Willing and eager to learn about a new/unfamiliar neighborhood;
- Able to remain calm and patient to navigate conflict and bring forth resolutions;
- Able to lift up to 65lbs on a daily basis;
- Able to bend, squat, run, twist as part of playing or co-facilitating various games;
- Access to reliable phone/internet service to respond to emails within 24 hours and to send/receive text messages;

- Willing and able to get around Philadelphia independently; has reliable mode of transportation; and
- Takes pride in excelling at their job.

Associate's degree (or equivalent) in liberal arts, early childhood education, leadership, or related field is a plus but not required.

Knowledge, Skills & Abilities:

- Ability to serve as a positive role model
- Ability to work independently and be a team player
- Experience supporting and supervising small groups of teens in the workplace
- Experience developing and facilitating age-appropriate activities
- Knowledge of Positive Youth Development principles
- Knowledge of adolescent development
- Knowledge of early childhood songs and/or camp songs
- Reliable and trustworthy with a strong work ethic
- Previous experience as a camper or camp counselor a plus

Responsibilities include the following but are not limited to:

Leadership & Support (70%)

- **Lead** a group of up to seven Play Captains, ages 15-19 y/o
- **Responsible** for the safety and well-being of the Play Captains and children, to from & on Playstreets
- **Coach** Play Captains to facilitate and lead games, problem solve and identify effective solutions to day-to-day challenges
- **Plan** daily activities with Play Captains to facilitate on the Playstreets
- **Complete performance appraisals** for Play Captains at the end of the summer.

Co-Facilitation (15%)

- **Support** Trainers as co-facilitators during Play Captain training and weekly professional development activities

Administrative & Organizational (15%)

- **Submit** weekly activation plans, book distribution tracker, supply inventory
- **Review and submit** bi-weekly timesheets
- **Conduct** weekly phone calls to caregivers
- **Uphold** COVID-19 safety protocol, including cleaning the office and equipment

How to apply

1. Review Fab Youth Philly website: www.fabyouthphilly.org and become familiar with our programming, core values and approach.
2. Email a resume and cover letter explaining why you are qualified for and interested in this position to info@fabyouthphilly.com.
3. Please confirm in your cover letter or email that you understand this is a part-time, temporary, and seasonal position and you are available to work all the scheduled dates & times.

Process & timeline:

- We will review applications on a rolling basis, as they come in; while we would like to notify everyone that we have received their resume, and whether they are moving forward in the process, we are a small team and simply not able to do that.
- If selected to move forward the first step is a brief pre-screening call (10 min).
- Then, if selected to move forward from there, you will be invited to a small group interview with up to 3 FYP staff, including our Executive Director. While we will be working in Kensington this summer, the interview may take place at our West Philly office.
- We will offer positions on a rolling basis.

Fab Youth Philly provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. In addition to federal law requirements, Fab Youth Philly complies with applicable state and local laws governing nondiscrimination in employment in every location in which the company has facilities. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training. Fab Youth Philly expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability Fab Youth Philly/employees to perform their job duties may result in discipline up to and including discharge.